

DAWSON-BOYD PUBLIC SCHOOLS REOPENING PLAN HANDBOOK

2020-2021



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Countryside Public Health



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***The following is an introduction to the process in developing our plan and things to consider for the upcoming school year:

Guiding Principles for Reopening School

- COVID-19 is a real virus and can cause serious health problems or death, dependent on each individual
- COVID-19 will continue to spread, with or without a vaccine, through the 20-21 school year
- Safety of Students and Faculty/Staff is a priority
- In-person learning is a priority for all students, PK-12
- Differences in potential spread among different ages is recognized
- Flexible & Fluid plans need to be planned for at all times
- Disease prevalence at the local level is a primary factor in determining what Dawson-Boyd Schools will implement

Assumption of Risk

COVID-19 has been declared a global pandemic by the World Health Organization (WHO). It has been determined that COVID-19 is extremely contagious and is spread primarily through person to person contact. As a result, federal, state, and local governments and state and federal health agencies recommend social distancing and have, in specific locations, prohibited the congregation of groups of people.

Dawson-Boyd Schools have put in place preventative measures to reduce the spread of COVID-19; however, the District cannot guarantee individuals will not become infected with COVID-19. Further, school attendance could increase the risk of contracting COVID-19. Ultimately, it is the decision of each household to send their children to school or opt for distance learning. **Households/students opting to distance learn will be held to the same expectations as in-school students, no matter the model being utilized.**

STAY SAFE MN 2020-21 SCHOOL YEAR

How do schools determine their safe learning model?

- STEP 1** Minnesota Department of Health (MDH) will use data from counties to determine a base learning model for public schools.
- STEP 2** Minnesota Department of Education (MDE) will share county data and the consultative process for public schools to engage with education and public health experts to review their county health data and safe learning plans.
- STEP 3** Public schools, with their incident command team, will evaluate their ability to implement required and recommended health best practices.
- STEP 4** Public schools, in consultation with public health, will determine a learning model to begin the school year and communicate that decision with their school community.*
- STEP 5** Public schools and MDH will monitor the community and school-level impact of COVID-19 on a regular basis. Adjustments will be made to the learning model if needed.

m MINNESOTA

Safe learning models:

- Distance learning
- Hybrid learning
- In-person learning

* Regardless of learning model, all public schools must offer an equitable distance learning option to all families.

14-day county level case rate





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Selecting a learning model for school opening

Number of cases per 10,000 over 14 days, by county of residence	Learning model
0-9	In-person learning for all students
10-19	In person learning for elementary students; hybrid learning for secondary students
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students; distance learning for secondary students
50+	Distance learning for all students

***The State of MN, MN Dept of Health, and the MN Dept of Education have set up the process to decide at what level a school can open in the fall of 2020. Using the equation and the chart above simplifies this. Further, this equation and chart will be used to determine what level of education Dawson-Boyd Schools can offer throughout the 20-21 SY. Countryside Public Health provides our data for accuracy.

Assessing Cases in a School AFTER Opening:

(what is the process and/or questions that would need to be satisfied in the event of a positive case)

- How many cases are there? Are they close together in time or spread out over several weeks?
 - Are new cases traceable to the school community or are they likely the result of a different exposure?
 - Where are cases occurring, and do they have any common themes?
 - How many close contacts does each case have?
 - Are students, parents, and staff forthcoming about close contacts?
 - Is there other significant transmission in the surrounding community that will likely impact families and staff?
 - Are you able to maintain your current learning model based on staff?
- In short, can the learning model change throughout the 20-21 school year? The answer is yes. It could be fluid, or it may be static depending on our positive case situation. This will be true of any public school
- If there is a positive case inside the building, will it completely shut down the entire building? The overall answer is yes it could. But the goal would be to isolate it asap so that it only affects the immediate student/family and the buildings can remain open for the rest of the students.
- Dawson-Boyd’s ability to maintain its ability to remain open is not just the function of the school buildings and employees itself, it is also HIGHLY dependent on our families to do their part as well!

Keeping everyone safe:

The school district will provide for every student and employee:

- Facemask (both disposable and cloth masks will be utilized)
- Clear Face Shield
- Clear plexiglass barriers to areas such as the office reception areas and student tables

The school district will have/utilize in every classroom:

- Spray cleaner called “QT” which kills viruses, including COVID-19, and towels to wipe off
- Hand sanitizer
- PROTEXUS fogging machines (2) which kills viruses within 1 minute of fogging, is food grade, and dries within 2 minutes
- Fogging will be done in each room and common areas at least 3 times daily (when students are not present) and before/after school.
- Strict adherence to, emphasis of, and education on hand washing procedures



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The school district will monitor and has implemented the following:

- All exterior doors will be locked during the school day
- Visitors will be limited and will have to contact each building office to gain access
- Visitors will not be allowed to leave the office area, except in specific situations
- Temperature screenings of all students prior to entering the building, but also ask parents to do so before students leave for school/enter a bus
- Employees will self-monitor for temperature screenings and symptoms
- Strict adherence to temperature and symptom policies and “stay home” policies if ill

Dawson-Boyd Status

The “BIG” Question....What is Dawson-Boyd going to do?

Dawson-Boyd will, based on current numbers, open in an “all in” mode. Families do have the option to distance learn, based on their individual wishes.

This has been the plan and was communicated at the July 2020 school board meeting. The school’s ability to remain in an “all in” mode will be dependent on all of us in the district, not just the students and employees of the school. It wouldn’t take much of a change before we’d be required to enter into a complete hybrid (mix of distance learning and all in learning) model, or worse, an all distance learning model. Again, this is true of all public schools. WE ALL NEED TO DO OUR PART! SELF-RESPONSIBILITY!!

As of July 31, 2020, the following are the numbers we are paying attention to (focusing on Lac qui Parle County only):

County at time of report	medss_SchoolActiveRates			
	Total Cases	Tested Last 14 Days	Population	Rate Per 10000
Big Stone County	22	3	4989	6
Chippewa County	92	7	11924	5
Lac qui Parle County	6	0	6658	0
Swift County	51	5	9345	5
Yellow Medicine County	47	8	9795	8



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SOCIAL DISTANCING AND MINIMIZING EXPOSURE

Social distancing (also called physical distancing) means keeping space between yourself and other people outside of your home. Social distancing is a critical tool in decreasing the spread of COVID-19. The Dawson-Boyd School District has created plans to have as much space between people as possible during the day, but recognize that it is not always feasible to have 6 feet of social distancing during primary instructional time in the classroom. A close contact is determined by being within 6 feet of a person who has been diagnosed with COVID-19 for 15 minutes or more. The district is taking the following steps to provide social distancing and limit exposure from one person to another.

HOW ARE WE SOCIAL DISTANCING

- *In-person Learning for All Students*
 - The school will provide social distancing floor markings where students line up for lunch, bathroom breaks and other high traffic areas as reminders to keep 6 feet apart.
 - The district transportation director will review and evaluate school transportation capacity with the goal of creating as much space between riders as possible, recognizing that it is not always feasible to have 6 feet of social distancing. The district completed a survey to all bus riding families to determine if reducing capacity of riders was possible. The district was able to reduce the capacity of riders to allow for more physical space between riders.
 - The district reviewed and evaluated classroom capacity with the goal of creating as much space between people as possible, recognizing that it is not always feasible to have 6 feet of social distancing during primary instructional time in the classroom.
 - Elementary students and staff will remain in small cohort groups that stay together as much as possible throughout the day and from day to day. Mixing between cohort groups will be limited as much as possible (e.g., during lunch in the cafeteria, bathroom breaks, arrival and dismissal, recess etc)
 - Students and staff 7-12 will be seated in classrooms to maximize social distancing. Traffic flow will be designed to increase one direction of movement, such as one flight of stairs for walking up to the second floor and one flight for walking down to the first floor. Mixing between student groups will be limited as much as possible (e.g., during lunch in the cafeteria, bathroom breaks, arrival and dismissal, etc)
 - Classroom furniture was reduced in order to spread student desks and tables apart.
 - Classrooms have individual desks for each student, tables that will be divided by a plexiglass divider, or enough tables where all students can face the same direction.
 - When possible physical education will be held outside.



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- Posters displaying how far 6 feet of spacing is will be displayed to remind students and staff to always stay 6 feet apart in lines and at other times they may congregate (e.g., during lunch, arrival and dismissal, restrooms etc).
- Staff will be trained to monitor arrival and dismissal to curtail congregating and ensure students go straight from vehicle to their classroom, and vice versa.
- The district has discontinued activities that bring together large groups of people or activities that do not allow for social distancing, including assemblies, **in-person field trips**, large group use of playground equipment simultaneously, etc.
- Nonessential visitors, volunteers, and activities involving external groups or organizations will be restricted unless approved by administration.
- The district food service will discontinue self-service food and beverages in the cafeteria. Meals, snacks, beverages served at school will be individually packaged, wherever possible. Where individual packaging is not possible, food and beverages must be served directly to students.
- Water fountains will be available for bottle filling only. Students must provide their own water bottles. All water bottles will be sent home at least weekly for cleaning.

- *Hybrid Learning*

The above social distancing measurements will remain in place, adding the following steps.

- The number of people in the school facilities and on transportation vehicles will be limited to 50% maximum occupancy.
- The district will ensure sufficient social distancing with at least 6 feet between people at all times when in school facilities.
 - District wide special education students will remain in person learning
 - Elementary
 - Preschool-Fourth grade will remain in person learning on site
 - Classes will be split if students cannot be separated by the required 6 feet
 - Fifth and Sixth grade will transition to distance learning
 - Secondary
 - If the Elementary utilizes their hybrid model, the high school will move to all distance learning for grades 7-12.
 - Special education students and students on 504 plans will be able to be in the school building with teachers and paras available for direct support.



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- The district will implement contactless pick up and/or delivery of meals and school materials for days that students and staff are not in the school building.
- *Distance Learning*
 - All students preschool-12th grade will transition to distance learning
 - All staff will be required to work on site
 - The district will implement contactless pick up and/or delivery of meals and school materials.
 - The district will implement a school-age care program for critical workers.

ARRIVAL AND DEPARTURE

Dawson-Boyd Public School students will be required to go straight from the bus/vehicle to their classrooms (or to breakfast) and vice versa. There will be no congregating in the hallways before or after school.

We are required by the Minnesota Department of Health to: “Conduct symptom screening for any person entering the building. This includes staff, students and visitors physically entering the school building.”

Students will use assigned doors for ENTERING and EXITING the school:

ELEMENTARY

Drop Offs - PreK-2 on Locust Street near the PreK entrance; 3rd-6th at the 4-way-stop on 10th Street (near the Catholic church)

Preschool-Grade 4, 5, 6 : Elementary Doors by PreK (northeast corner of playground)

Grades K, 1, 2, 3 and Prairie 5 Rides: Elementary Main Doors (southeast corner of playground)

Because students aren't allowed to congregate in the hallways or on the playground, the school **will not** be accessible until 8:10 AM each day. At 8:10 AM, staff will begin screening students and allow them to enter the building. Students may stop at their lockers to drop off coats/backpacks but then need to report directly to their classrooms.

If a parent chooses to transport his/her child and drops him/her off before 8:10 AM, the student will not have any supervision or be permitted to enter the building.

Health screenings to enter the building will cause students to wait in line outside (masked and



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socially distancing). There may be a need to use umbrellas if it's raining. Please dress for the weather.

SECONDARY

All students riding buses: Band Room Doors (west doors) - will NOT be rescreened after being screened getting on the bus.

Grades 7-12: Main High School Doors on Chestnut Street

Because students aren't allowed to congregate in the hallways or on the playground, the school **will not** be accessible until 8:10 AM each day. At 8:10 AM, staff will begin screening students and allow them to enter the building. Students may stop at their lockers to drop off coats/backpacks but then need to report directly to their classrooms.

If a parent chooses to transport his/her child and drops him/her off before 8:10 AM, the student will not have any supervision or be permitted to enter the building.

Health screenings to enter the building will cause students to wait in line outside (masked and socially distancing). There may be a need to use umbrellas if it's raining. Please dress for the weather.

At the conclusion of the school day, students will go to their lockers and exit the building the same way they entered. All students and staff must wear a mask until they exit the building per Governor Walz's Executive Order 20-81.

Students who arrive after 8:25 AM will need to be screened at the main entrance off of their respective building upon entering. Parents will have to call the office to have the administrative assistant or additional staff meet them at the main entrance to the building.

MONITORING AND EXCLUDING FOR ILLNESS

Regular screening for symptoms and ongoing self-monitoring throughout the school day can help to quickly identify signs of illness and help reduce exposure.

Staff and students should be encouraged to self-monitor symptoms throughout the day. Staff or students who develop symptoms during the school day must notify the school nurse immediately.

The CDC does not currently recommend universal testing to inform admitting students or staff into school. Viral testing only determines infection at the point in time the test occurs, and may miss cases in the early



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stages of infection. It is not known whether previous infection and recovery from COVID-19 illness protects people from reinfection.

WHEN TO STAY HOME:

MDH Decision Tree:

The district school nurse will be using the criteria put together by the Minnesota Department of Health to make decisions based on symptoms of COVID-19 and other illnesses. Parents/guardians and staff will be asked to keep an updated copy of the decision tree at home and reference each day with self-monitoring for illness.

<https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

- Symptoms of COVID-19
 - Stand alone symptoms (if you have one of these symptoms staff/student will be excluded from the building)
 - New onset cough
 - Shortness of breath
 - At least two of the following:
 - Fever (100.4 degrees fahrenheit)
 - Chills
 - Muscle Pain
 - Sore Throat
 - Fatigue
 - Congestion
 - Loss of sense of smell or taste
 - Gastrointestinal symptoms of diarrhea, vomiting, or nausea
- Staff and students are required to stay home if:
 - Lab Positive COVID-19 Test:
 - Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms
 - Siblings and household members stay home for 14 days
 - [What to do if you're waiting for COVID-19 test results \(PDF\)](#)
 - Lab Negative COVID-19 Test:



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- Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms.
- Siblings and household members stay home for 14 days
- COVID-19 diagnosis without lab test OR symptoms consistent with COVID-19 without a medical evaluation (e.g. monitoring symptoms at home)
 - Stay home at least 10 days since symptoms first appeared AND until no fever for at least 24 hours without medication AND improvement of other symptoms
 - Siblings and household members stay home for 14 days
- Other diagnoses (e.g. norovirus, strep throat) that explain the symptoms, or when a health care provider says symptoms are connected to a pre-existing condition
 - Stay home until symptoms have improved
 - Follow specific return guidance from the health care provider

SCREENING:

Symptom screening will be conducted on every person entering the school building. This includes staff, students, family members, and any other visitors physically entering the school building.

- The Dawson-Boyd School District has developed a screening procedure based on recommendations from the Center for Disease and Control.

Screening Procedure:

Staff:

- All staff entering the building will be required to self-screen the Dawson-Boyd Schools Staff Self Screening Protocol. [Staff Self Screening Protocol](#)
- Substitute teachers must complete a formal screening including temperature screening, symptom screening, and verbally respond to questions regarding exposure. This screening will be completed by the administrative assistants in the Stevens Elementary office or High School office.
- Self Screening Checklist: [Visitor and Employee Health Screening Checklist](#)

Students:

- Parents should build a routine to check in with your child(ren) in the morning to check temperature and for symptoms.
- All students who enter the building will be screened by a staff member for physical symptoms and exposure.



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- Screening stations are located at the preschool doors, main doors of Stevens Elementary, band doors, main doors of High School and Community Center doors.
- Students riding the school bus will be screened prior to getting on the bus
- Health Screening Procedure:
 - Staff will make a visual inspection of the student for signs of illness, which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, extreme fussiness, coughing and/or other respiratory distress symptoms.
 - Staff member will conduct temperature screening following the steps below:
 - Perform hand hygiene
 - Check the student's temperature
 - A temperature is defined by CDC as 100.4 degrees fahrenheit or higher
 - Staff member will ask each students two screening questions:
 1. Are you feeling well today?
 2. Have you been exposed to someone with COVID-19?

EVALUATION BY SCHOOL NURSE

The school nurse will perform a physical examination with any student or staff member who has complaints of illness throughout the day.

- Symptoms of COVID
 - If a staff or student has any of the symptoms that are consistent with COVID-19 they will be sent home and the school nurse will follow the steps below in order to mitigate and contain possible exposure. If a student is sent home during the day their parent/guardian will receive this form: [Ill Student with COVID-19 Symptoms](#)
- Other Illnesses or pre-existing condition
 - COVID-19 is not the only illness that will affect students and staff within the school building. If a student displays signs and symptoms of being unwell, but does not have signs and symptoms of COVID-19 the school nurse will determine next steps based on the Infectious Disease in Childcare Settings and Schools Manual.
- Health Office Protocol: [Health Office Protocol 2020/2021](#)

ILL STAFF/STUDENTS DURING SCHOOL DAY:



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It is vital that symptoms of illness are identified as quickly as possible to reduce the spread of a possible case of COVID-19. The district asks for full cooperation of staff, students and families regarding illness. If a staff or student arrives to school ill, do not pass the screening or develop symptoms throughout the day they will be directed to do the following:

- Report to the health office to be evaluated by the school nurse
- If staff member has been evaluated by the nurse and is told to go home, they will gather their belongings and go home
 - Building principal and administrative assistant will work on classroom coverage and substitution
- If a student is sent home after evaluation by the school nurse the following will take place:
 - School nurse will ensure student is wearing a proper fitting face covering
 - Student will be escorted to isolation room to reduce possible exposure to healthy students and staff, student will be supervised by a staff member at all times
 - School nurse will call student's parents/guardians for them to be picked up as soon as possible
 - School nurse will communicate with teacher and custodial staff to complete cleaning of the space the student was in
 - School nurse will ensure student gets all of their belongings before they go home
 - School nurse will escort student out to the parent/guardian vehicle

Any student or staff member who is waiting on results from a COVID-19 test must email the nurse, as well as an administrator, to inform the school. To ensure that staff and students remain healthy, it will be imperative that those who are waiting for test results be open with their communication.

lprestholdt@dwby.k12.mn.us - Leah Prestholdt, School Nurse

dhansen@dwby.k12.mn.us - David Hansen, District Superintendent

ahiedeman@dwby.k12.mn.us - Amy Hiedeman, Elementary Principal

rstotesbery@dwby.k12.mn.us - Ryan Stotesbery, Secondary Principal

***Countryside Public Health - This number is available for you to reach out to with questions regarding COVID-19 in regards to your family. This line is available to the public for FAQ and consultation.

1-800-657-3291



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FACE COVERINGS

All students, staff, and other people in school buildings and district offices or riding on school transportation vehicles are required to wear a face covering. Face coverings are meant to protect other people in case the wearer does not know they are infected.

TYPES OF ALLOWABLE FACE COVERINGS INCLUDE:

- Paper or disposable mask
- Cloth face mask
- Scarf
- Bandanna
- Religious face covering

PROPER WEAR OF FACE COVERINGS:

- The covering should cover the nose and mouth completely
- The covering should not be overly tight or restrictive and should feel comfortable to wear
- The covering is not meant to substitute for social distancing
- The covering should not be placed on anyone under age 2, anyone who has trouble breathing or is unconscious, anyone who is incapacitated or otherwise unable to remove the face covering without assistance, or anyone who cannot tolerate a face covering due to a developmental, medical, or behavioral health condition.
- Resources: [How to Safely Wear and Take Off a Cloth Face Covering](#), [How to Safely Wear a Mask](#), [Why Should You Wear a Cloth Face Covering](#)

FACE SHIELD:

A face shield is a clear plastic barrier that covers the face and allows visibility of facial expressions and lip movements for speech perception and may be used as an alternative to a face covering in the following situations:

- Among Pre-K-8th grade, when wearing a face covering is problematic
- By teachers (all grades), when wearing a face covering may impede the educational process.
- For staff, students, or visitors who cannot tolerate a face covering due to a developmental, medical or behavioral health condition



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- For staff providing direct support student services, when a face covering impedes the service being provided.
- Proper wear: The shield should extend below the chin anteriorly, to the ears laterally, and there should be no exposed gap between the forehead and the shield's headpiece.

TEMPORARY REMOVAL OF FACE COVERING:

Staff, students, and other people present in the school building or in district offices may temporarily remove their face covering or face shield in the following situations:

- Engaging in indoor physical activity where level of exertion makes wearing a face covering difficult
- During classes or activities held outdoors unless you cannot maintain 6 feet of distance
- To eat or drink, but care should be taken to maintain as much space as possible between people
- During indoor practices or performances involving singing, acting, public speaking, or playing musical instruments where a face covering cannot be used while playing the instrument. Performers should maintain 8-12 feet or greater of physical distance from others while participating in the activity to the extent possible, and should replace their face covering as soon as the activity is completed.
- People who are entering the school building during the day may be required by school staff to briefly remove their face covering for the purposes of checking identification.
- Staff working alone in their offices, classrooms, vehicles, or other job locations who do not have any person-to-person interaction.
- Staff working in communal spaces that have barriers such as plexiglass or cubicle walls between employees that are above face level. (when in own room/office space situation)
- When communicating with a person who is deaf or hard of hearing or has a disability, medical condition, or mental health condition that makes communication with a face covering difficult, provided that social distancing is maintained to the extent possible.

Summary of POLICY

- All students, staff, and other people in the school building and district offices or riding on school transportation vehicles are required to wear a face covering.
- The school district will provide one cloth face covering for each student and staff member.
- If a student, staff member or visitor forgets a face covering, they can use face coverings provided by the school for that day.
- If a student, staff or visitor has a medical condition in which your physician has told you that wearing a mask puts you at risk of respiratory distress, you must provide medical documentation.



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- If you choose not to wear a mask without documentation you cannot be in the building.
- Face coverings can temporarily be removed when: (Remember to stay 6 feet apart)
 - Exercising During Phy-Ed
 - Outside
 - Eating
 - Drinking
 - Indoor practices (band, choir, acting, public speaking)
 - If staff need to check who you are
 - Staff working alone in their own space
 - Staff working in communal space with dividers in place
 - When communicating with some who is:
 - Deaf
 - Hard of Hearing
 - Person with Disability, medical condition or mental health condition that makes communication with face covering difficult
- The district will teach and reinforce the proper use of face coverings for students and staff throughout the school day.

PROTECTING VULNERABLE POPULATIONS

The CDC considers the following people to be at high risk for severe illness due to COVID-19:

- Older adults
- Children who are medically complex, who have neurologic, genetic, metabolic conditions, or who have congenital heart disease
- Have underlying medical conditions, including:
 - Chronic lung disease (COPD)
 - Serious heart conditions
 - Compromised immune system
 - Diabetes
 - Chronic kidney disease undergoing dialysis
 - Obesity (body mass index of 30 or higher for adults or a body mass index at or above the 95th percentile in children)

Current data regarding the impact of underlying medical conditions and whether they increase the risk for severe illness from COVID-19 is limited and may change as the science evolves. The



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CDC has noted additional conditions for which people might be at increased risk for severe illness on their website.

IDENTIFICATION OF HIGH RISK INDIVIDUALS:

- The school district will communicate with all students, families and staff members via newsletter regarding the information above. Students/families and staff members will be asked to self-identify as high risk for illness due to COVID-19. Please email the district school nurse at lprestholdt@dwby.k12.mn.us with this information.
- The school nurse will evaluate all current Individual Healthcare Plans, assist special education teachers evaluate Individualized Education Plans, and assist 504 coordinator in assessing 504 plans for accommodating students with special health care needs and update as needed to decrease their risk for exposure to COVID-19.
- The district will work with all students/families who have requests for alternative learning arrangements. The district will also work with staff members who have self-identified as being medically vulnerable to determine possible reassignments.

HYGIENE PRACTICES

- The district will ensure the availability of appropriate supplies to support healthy hygiene behaviors (e.g., soap, hand sanitizer, paper towels, disinfectant wipes, and tissues) and strategically place supplies in areas where they may be frequently used.
- The Minnesota Department of Health has provided the following list of supplies for schools. The Dawson-Boyd School District has all of the following supplies to support the hygiene practices for all students and staff:
 - All Students and Staff
 - Face coverings and face shields, including an extra supply for staff and students who forget to bring their own
 - Liquid soap
 - Running water
 - Paper towels
 - Tissues
 - Hand Sanitizer made with at least 60% alcohol
 - Educational materials about proper hygiene practices
 - Health Services



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- Non-latex disposable gloves
- Eye Protection (face shield)
- Surgical masks for health staff when providing care to ill students
- Face coverings and/or surgical masks for ill students
- Thermometers
- Disinfecting wipes
- Custodial Staff
 - Non-latex disposable gloves or work gloves
 - Paper towels
 - Disinfectants approved for use against COVID-19
- The district will frequently check and refill supplies
- All staff and students will build routines of hand hygiene into the daily school schedule, including hand washing and sanitation breaks during or between classroom activities. Staff will teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol.
 - The use of hand sanitizer will always be supervised
 - Students and staff with sensitivity or skin reactions to hand sanitizer will always have the option to use soap and water
 - Handwashing will be reinforced during key times including but not limited to: arrival and dismissal; before, during and after preparing or eating food; after using the bathroom; after blowing one's nose, coughing or sneezing; after touching objects with bare hands that have been handled by other people.
- Media, posters and other strategies to promote health etiquette expectations will be placed in highly visible locations throughout the school.
- Resources: [Hand Hygiene](#), [Cover Your Cough - MN Dept. of Health](#), [Key Times to Wash Hands](#), [Did You Wash Your Hands?](#), [Don't Let Your Germs Go For A Ride](#)

TRANSPORTATION

- Riding the bus is a privilege and not a right. Students not following the bus rules or listening to the driver will have their privileges suspended.
- Bus Capacity:
 - In-person learning: no restriction to bus capacity, masks and assigned seating required.



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- Hybrid: 50% bus capacity, may have families self transport, masks and assigned seating required.
- Distance Learning: No bussing available
- Additional Procedures
 - No riders will sit in the seat directly behind the bus driver.
 - All families/households will have assigned seats. Bus drivers will maintain a seating chart.
 - Masks will be required for all riders over 5 years old unless an exception has been approved by the school nurse. In the event that a student does not have a mask while boarding the bus, one will be given to the student by the driver or assigned para.
 - No eating or drinking on the bus.
 - The bus will be unloaded from front to back. Students will remain seated until it is their turn to get off the bus.
 - Parents are required to screen their children before sending them to school. Do not send your child to the bus if they are running a fever or have been in contact with someone who is COVID-19 positive.
 - Bus Screening procedures by paraprofessional (if available):
 - Temp Check
 - Confirm the student feels well and has not been in contact with someone who has COVID-19
 - Students failing the screening will still be allowed on the bus but will need to follow quarantine procedures once arriving at school. Students will be isolated to the greatest extent possible on the bus.
 - Students must remain seated in their assigned seats at all times.
- Drop-off: Bus drop off will be at the band doors along 9th street. Bus drivers need to drop students off between 8:15am - 8:20am to minimize students congregating prior to school starting.
- Pick-up: Bus pick up will be on Walnut street south of the elementary playground. The diagonal parking will be reserved for school buses during school hours.
- Sanitizing: school transportation vehicles will be cleaned daily upon their return in accordance with the [Transportation Vehicle Cleaning Checklist](#).
 - Handrails and other high-contact areas will be disinfected after each specific school run.
- Illness on the bus: In the instance of a sick student on the bus, the student will be isolated as much as possible, transported to school and released to the school nurse. The bus driver will immediately clean and disinfect the bus upon return to the bus garage.



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FACILITY RENTAL AND ACTIVITIES

- Access to building for after school and evening activities will be allowed but will be dependent on cleaning needs.
 - For youth and adult organized sports, pod sizes for non-game activities (training, practicing) cannot exceed 25 people per pod, either inside and outside. Pod count is composed of players and coaches.
 - Capacity is limited to no more than 25%; not to exceed 250 people for indoors and outdoors settings each.
 - Games (played indoors or outdoors) can have the total number of players, coaches, referees, umpires, etc. as needed to hold the game just as long as the total number of people is not exceeding the total number allowed by the venue or facility.
 - Friends and family should not attend practices to avoid crowding.
 - Maintain 6 feet between participants when they are not playing (on the bench, in the dugout, on the sideline, etc.).
 - Maintain social distancing of 6 feet from other households during drop off/pick up of players.
- Face coverings are strongly encouraged, but not required, when participating as an athlete in an indoor or outdoor organized sport, to the extent possible when social distancing is not being maintained. Face coverings are required indoors when not actively participating as an athlete.
- Minimize sharing of equipment. Outside organizations (i.e. volleyball league) must provide their own equipment whenever possible.
- Rental groups and after school programs need to adhere to MDH guidelines regarding sanitizing equipment and social distancing.
- No after school activities or rentals will be allowed if the learning model changes to hybrid or distance learning.

BREAKFAST/LUNCH PROCEDURES

Students may continue to eat breakfast and lunch at school. There will be no a la carte or salad bar.

The cafeteria will be labeled to assist students and staff with understanding how procedures will work. Decals will denote where students may sit at each table and where they should stand when



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waiting to receive or empty their trays.

The kitchen staff will wear masks and gloves while preparing and serving food. Students will not self-serve their food. All vegetables, fruit, condiments, and entrees will be placed on the students' trays by kitchen staff.

*Families who choose distance learning will be provided a grab and go lunch. Lunch pick-up will be at the main entrance vestibule. Lunches will not be delivered to homes.

Elementary:

Students will be excused at staggered times for breakfast and lunch.

Breakfast Procedures

PreK-2nd grade will eat together as grade level in the Commons and Elem Gym while socially distancing. Grades 3-6 students will get a grab-&-go lunch 4 days a week at their classrooms and have the option for hot breakfast one day a week. Students will be required to wear a mask at all times, except for when eating or drinking. Students will wash their hands before and after eating. The custodial staff will sanitize the lunchroom tables when breakfast ends, and all students have exited. Students/teachers will sanitize their area in the classrooms after eating.

Elementary Lunch Procedures

1. Students will wash hands.
2. Students will wear masks through the lunch line and until they are seated at a table.
3. Students will take down and wear their masks on the lanyards provided by the school (each student will receive two lanyards).
4. Once finished, students will replace their mask and take their tray/garbage to dump.
5. Custodial staff will sanitize the lunch tables and seats.

High School: Students will be excused at staggered times for lunch. One lunch line will be for males and one for females next to the bathroom. Students will maintain physical distance and wash hands before receiving lunch.

Kitchen staff will serve all food to students. Students will walk to the gymnasium and eat lunch in the bleachers with physical distance. After eating, students will either remain in the bleachers or be allowed to be outside until the next class period. Students will not be allowed to congregate in the locker area before the next class.

CLEANING AND MATERIALS HANDLING



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- The district's custodial team has an established schedule for routine environmental cleaning and disinfection of high-touch surfaces and shared equipment throughout the day using EPA approved disinfectant for SARS-CoV-2.
- The custodial team will increase the frequency of disinfection during high-activity periods during the school day.
- Cleaning products will not be used near children. Staff will ensure there is adequate ventilation when using these products to prevent children or themselves from inhaling toxic fumes.
- All cleaning products will be stored securely away from children.
- The district will ensure adequate supplies to minimize sharing of high-touch materials to the extent possible or limit the use of supplies and equipment to one classroom cohort group at a time, allowing for time to clean and disinfect between use.
 - Sharing electronic devices, books, toys, and other games or learning aids will be avoided when possible. If sharing cannot be avoided materials will be cleaned between use.
 - Students are to keep personal items in an individually labeled desk, container or locker.
- Non Disposable food service items will be handled minimally and will be washed with hot water and soap or dishwasher after use.
- Items that are difficult to clean or disinfect are discouraged to be used.
- Supporting Resources: [COVID-19 Cleaning and Disinfecting Guidance for Schools and Child Care Programs](#)

MENTAL HEALTH AND WELLNESS

The COVID-19 pandemic is causing a tremendous amount of stress, fear, and anxiety for many people. It's important that Minnesotans have access to the mental health care resources they need to stay well during this challenging time. Schools can play an important role in helping students and staff cope, access needed resources, and build resilience.

The Dawson-Boyd School District will provide staff, families, and students (age-appropriate) with information on how to access resources for mental health and wellness. Families may also reach out to our School Social Workers:

- Darla Swedzinski
 - dswedz@dwby.k12.mn.us
 - 320-312-2375
- Tiffany Johnson
 - tjohnson@dwby.k12.mn.us
 - 320-312-2376



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Dawson-Boyd Schools encourages staff, students, and families to talk with people they trust about their feelings and concerns regarding COVID-19.

Resources for supporting mental health and wellness

- Supporting Mental Wellbeing During COVID-19
(www.health.state.mn.us/communities/mentalhealth/support.html)
- Mental Health Support
(<https://mn.gov/covid19/for-minnesotans/get-help/mental-health.jsp>)
- Tips and Resources for Children and Parents During COVID-19
(www.health.state.mn.us/communities/mentalhealth/children)
- Helping Children Cope
(www.cdc.gov/coronavirus/2019-ncov/daily-life-coping/for-parents.html)

LAB-CONFIRMED CASE OF COVID-19 IN SCHOOL

The Dawson-Boyd School District has plans in place to be proactive against the spread of COVID-19. The District also has the realistic expectation that despite our efforts there will still be transmission. If there is a lab-confirmed case of COVID-19 within the school the following steps will be taken.

NOTIFICATION OF CASE:

Staff and parents/guardians are encouraged to share a positive lab-confirmed case of COVID-19 with the school. It is imperative that isolation and quarantine occur quickly to reduce the spread of COVID-19. All information that is shared with the school is confidential.

1. Staff Member Self Report
2. Parent/Guardian Self Report
3. Minnesota Department of Health (longest method)

INFORMATION GATHERING AND SHARING:

When the school is notified of a confirmed case of COVID-19 involving staff or students in the school, the school nurse will contact the person/parent/guardian who tested positive to gather the following information to share with the Minnesota Department of Health:

- Person's name and phone number, so that MDH can conduct the case investigation in a timely manner.
- Date the person first developed symptoms.
- If they did not have symptoms, what date were they tested and why were they tested?



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- Date(s) the person last worked/attended school
 - NOTE: MDH considers the person to be infectious beginning two days (48 hours) prior to symptoms developing, or starting on the date of the test without symptoms through 10 days after symptoms first developed. Ideally, a person who is symptomatic would not be working/attending, so MDH generally needs to look only at the two days prior to symptoms developing (or date of test) and possibly the day symptoms developed.

CONSULTATION WITH MINNESOTA DEPARTMENT OF HEALTH:

- The school nurse will contact the MDH follow-up team to determine close contacts:
 - What is a close contact?
 - A close contact is anyone who was within 6 feet of the person who is sick while they were considered to be infectious, for 15 minutes or more (regardless of whether either person wore a cloth face covering or face shield)
 - The school is directed to notify all identified close contacts of their exposure to a confirmed case of COVID-19 while maintaining confidentiality in accordance with state and federal law.
 - The MDH follow up-team will provide the school with an exclusion letter and fact sheet that will be given to all close contacts. The exclusion letter and fact sheet share instructions for close contacts, including what they need to do to prevent the spread of COVID-19. MDH has also developed a notification letter that can be sent to families and staff who were not identified to be a close contact of the case; the letter provides general information about the situation and links to COVID-19 resources.
- The school nurse will work with the MDH follow-up team to evaluate next steps and provide guidance. The evaluation will take into account the information available, with a focus on those who might be considered close contacts if the person was onsite during their infectious period. In addition, the school district will consider the following questions:
 - How many cases are there, and are they close in time together, or spread out over several weeks?
 - Are new cases traceable to the school community or are they likely the result of a different exposure?
 - Where are the cases occurring, and do they have any common themes?
 - How many close contacts does each case have?
 - Are students, parents, and staff forthcoming about close contacts?



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- Is there other significant COVID-19 transmission in the surrounding community that will likely impact families and staff?
- Are we able to maintain the current learning model based on staffing?
- The Minnesota Department of Health follow-up team will make a recommendation based on the information that was collected. Some examples of possible recommendations are listed below.
(This does not include all possible recommendations)
 - Send notifications to staff and families to alert them of a lab-confirmed case of COVID-19 in the school. Templates will be provided by MDH.
 - Based on the details provided during the case investigation, MDH may recommend:
 - Exclusion of close contacts, which involves requiring close contacts to stay home for 14 days.
 - Closing an entire classroom or school for 14 days. This will depend on the extent of exposure and whether there is the possibility of ongoing transmission in the setting. Any closing decisions will be made in consultation with the MDH follow-up team.
 - Take no further action.

CLEANING AND DISINFECTING:

- The school custodial team will follow cleaning guidance given by the department of health to clean all areas of the school.

PARENT OF STUDENT OR CHILD OF STAFF TESTS POSITIVE:

- If the student/child lives with the parent or staff member, they would be considered a close contact and need to be excluded from school or childcare and need to stay home for 14 days from the last exposure from that student/child.
- Student or staff member does not represent an exposure risk within the school as long as they do not show symptoms.
- The school nurse will contact MDH follow-up team to confirm close contacts and next step actions to ensure safety of building.

TESTING:

Routine universal testing is not recommended in schools. Testing should not be used as an entry or enrollment tool for programs for staff, students or families. While the district executes significant strategies to prevent transmission of COVID-19 we must have plans to prepare for and execute needed COVID-19 testing for students, staff and other populations associated with school. If a COVID-19 testing strategy



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needs to be implemented, the district will work directly with our Regional Support Team to determine next steps.

- State Partnership and Strategy
 - Testing educators and school staff: The state of Minnesota will ensure all educators have access to a COVID-19 test. This test will be conducted at home via saliva test and utilizes a courier for transport.
 - State ensures school and settings are prioritized for COVID-19 testing when close contacts have been identified.
 - Regional support teams work with schools to ensure close contacts of an exposure are tested by local providers.
- Testing Scenarios and Threshold Considerations
 - Limited Exposure - Close contacts tested
 - Less than 50 close contacts - Testing with local provider
 - More than 50 close contacts - Testing events
 - Influenza like illness more than 5%
or nonlinked 5+ COVID-19 cases in 1 week - Consider universal testing

PreK-12 Office Procedures

The PreK-12 office procedures in 2020-2021 will be modified to ensure that we are limiting the number of people who enter the building. The safety of our students and staff is a top priority. Subsequently, parents will not be allowed into the building until further notice unless there is a medical emergency with their child.

All items brought to school during instructional hours must be dropped off in the lock box located outside the main entrance. This will allow our administrative assistants to deliver items in a contactless method.

***** Whenever possible, call the school with questions that do not require an in-person visit.**

For all other interactions, please refer to the frequently asked questions below:

Will students be allowed in the office?

Several steps will be taken to decrease the traffic through the main offices. Students may make appointments with the school social workers or principals, but walk-ins will no longer be allowed. The principal and social worker will also coordinate meetings with students when needed.



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How will I check my child in/out for appointments during the day?

Students in grades 4-12 will be expected to check themselves in and out of the main offices on the clipboard in the office. Parents will need to notify the school of the reason for the absence before checking their child in or out via email or phone [Sandi Hansen - sandih@dwby.k12.mn.us; 320-312-2308 (PreK-6) or Loral Webster - lwebster@dwby.k12.mn.us; 320-312-2304 (7-12). Parents may pick up their child at the front doors.

Parents of students in grades PreK-3 will be allowed into the front vestibule to check students in and out, and the parent must enter the vestibule masked and sign documentation.

If the student is checking in for the first time, a screening will be conducted (temperature taken and questions posed) before entry into the building will be permitted. Students who were previously screened will be allowed in without a re-screening.

How should my child deliver lunch money to the school?

A secure locked box will be placed in an easily accessible area outside of the offices. All checks and money may be deposited into the box, and one of the administrative assistants will collect the money and items two times per day. PLEASE LABEL THE ENVELOPE WITH YOUR FAMILY NAME IF YOU SEND CASH. Families also have the option to deposit money through the school store, online. Many banks will send a check to the school through the U.S. Postal Service, free of charge.

May my child make change at school?

To eliminate hand-to-hand contact with items that typically carry a lot of germs and viruses, we will no longer make change for students or staff during the day.

What procedures should we follow with teachers' mailboxes?

Students may not retrieve mail from the office on behalf of a teacher. Teachers will be the only ones allowed into the office to pick up their items. We encourage teachers to empty their mailboxes either before or after school. Administrators and administrative assistants will work to deliver items that are timely directly to the teacher.

How will my student receive a message, a student pass, or a bus pass?

An announcement will be made over the intercom (during passing time), or a phone call made to the classroom teacher, to inform students they need to pick up a message or pass from the office. Loral or Sandi will deliver the pass to the student in the hallway - outside of the main offices.

***** Any student who comes to the office in crisis will not be turned away.**



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ELEMENTARY

The task force realizes there is much to learn procedurally for the start of the school year. With the support of the nursing staff, teachers and paraprofessionals will be expected to instruct students on these new practices. With repetition, patience and coaching along the way, we are confident everyone will learn and retain this information well.

As some families have expressed concern about their children returning to school and about wearing masks, choosing to distance learn is an option. (See Family Choice - Distance Learning section) Students who opt to distance learn must sign on and watch a streamed lesson in real-time as well as commit to this format for the remainder of that quarter.

The following information is a comprehensive guide for teachers, parents, students, and staff. It is not an exhaustive list, however. We acknowledge there may be some activities throughout the day that were not addressed in this plan. We will address those on an as needed basis.

Classroom Procedures

- When students change rooms, they will wipe down the desktops and chairs (this is minimal - but we want to use best practices if they do leave the room - mainly teachers will be the ones to change rooms)
- Students will use their own materials (pencils, scissors, etc.) which will be kept in a case that closes
- The teachers will provide a sanitized bin of pencils, etc. for students who are missing items along with a bin to deposit 'contaminated' items (teachers will sanitize those items or will designate a dependable student to do this at the end of the day)

Drills (Fire, Active Shooter, Bus Safety and Tornado)

- If a real fire, active shooter, or tornado occurred, all students and staff would follow previously established procedures and policies.
- Drills will be presented during whole-group instruction with a single-student demonstration within the classroom.
- Bus safety will be presented via video or through an in-person presentation by Transportation staff.

Specialists

- ❖ Mr. Hurley, Mr. Lehne, and Ms. Larson will be on a cart delivering music lessons in the regular education classrooms. **Whenever possible, music class will take place outside.** Lanyards must be taken with for removing masks when learning outside.
- ❖ Mr. Ireland and Mr. Schwegel will be outside whenever possible. Students should be prepared for all weather situations. We will follow our outside recess policy for determining whether or no they will go out. Lanyards must be taken with for removing masks when learning outside. We will use the



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gyms on days when the weather does not permit us to be outside.

- ❖ All assemblies have been temporarily placed on hold.

Technology

- Student devices will be used solely by the student to whom it is assigned
- Students will wipe the outside of the computer/iPad to disinfect it, minimally, one time per day
- Students will place their devices in the charger station on a rotating basis.
- When technical issues arise, the classroom teacher will call tech assistance to come the classroom with a help ticket

Hallway Procedures

Elementary students must use the following assigned bathrooms:

- PreK - south bathrooms in the AM & north bathrooms in the PM
- Kindergarten - south bathrooms
- 1st grade - north bathrooms
- 2nd grade - south bathrooms
- 3rd grade - south bathrooms
- 4th grade - north bathrooms
- Grades 5-6 - north bathrooms

RECESS

Students will be allowed to play on the equipment. They will wipe down any equipment used once recess ends, and they will immediately wash their hands once they've entered the building.

Recess will be limited to one grade level at a time scheduled throughout the day.

Library - Students will be allowed to check out books. Library times will be shortened to allow for cleaning in between classes. Students will social distance when visiting the library and will be required to wear their masks.

Classrooms need to select a book bin for returning books. Students will be asked to wipe them down before putting them into the bin.

HIGH SCHOOL

As some families have expressed concern about their children returning to school and about wearing masks, choosing to distance learn is an option. (See Family Choice - Distance Learning section) Students who opt to distance learn must sign on and watch a streamed lesson in real-time as well as commit to this format for the remainder of that quarter.

The following information is a comprehensive guide for teachers, parents, students, and staff. It is not an exhaustive list, however. We acknowledge there may be some activities throughout the day that were



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not addressed in this plan. We will address those on an as needed basis.

Classroom Procedures

- When students change rooms, they will wipe down the desktops and chairs (this is minimal - but we want to use best practices if they do leave the room - mainly teachers will be the ones to change rooms)
- Students will use their own materials (pencils, scissors, etc.).
- The teachers will provide a sanitized bin of pencils, etc. for students who are missing items along with a bin to deposit 'contaminated' items (teachers will sanitize those items or will designate a dependable student to do this at the end of the day)

Drills (Fire, Active Shooter, Bus Safety and Tornado)

- If a real fire, active shooter, or tornado occurred, all students and staff would follow previously established procedures and policies.
- Drills will be presented during whole-group instruction with a single-student demonstration within the classroom.
- Bus safety will be presented via video or through an in-person presentation by Transportation staff.

Specialists

- ❖ Orchestra, Choir and Band will follow distancing guidelines. Details as to the process and frequency of music classes will be communicated to students and parents before school. Because of large numbers, adjustments will likely be needed for safety reasons.
- ❖ Physical Education will be outside whenever possible. Students should be prepared for all weather situations. The locker room will be used for changing. Students will need to keep clothes in a bag and will practice physical distancing when in use.
- ❖ All assemblies have been temporarily placed on hold.

Technology

- Student devices will be used solely by the student to whom it is assigned
- When technical issues arise, the high school office will call tech assistance to arrange for a replacement device that has been cleaned ahead of time.

Hallway Procedures

High School students must use the bathrooms nearest to their classroom. Bathrooms will be open during transition periods, but will be monitored to make sure no large groups are entering the bathrooms. Changes could be implemented if procedures are not being followed. Students will be told to wait outside the bathroom if stalls are occupied.

The southeast stairs will be used to walk up to the second floor while the northwest stairs will be used to



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walk down to the first floor. This will create one flow of traffic and less congestion from students and staff going in both directions.

FAMILY CHOICE - DISTANCE LEARNING

This scenario may be implemented if local, regional, or statewide COVID-19 metrics worsen significantly enough to require the suspension of in-person learning. In distance learning students will have access to appropriate educational materials and receive daily interaction with their licensed teacher(s). This model would be for all students.

However - some families may have great concerns about their students returning to school in any in-person educational format. Here we have two options to consider:

1. We have identified an educational partner Educere, to provide ready-made digital content for teaching and learning of our basic district core classes. Parents will be required to commit to this choice for the entire semester so that every student has the opportunity to receive and complete the individualized learning in this format.
2. All families may opt for distance learning during the 2020-2021 School Year while the pandemic continues. If a family chooses distance learning, they will fill out the Dawson-Boyd Distance Learning Request Form. **Family Choice Distance Learning will differ from State-Required Distance Learning.**

Families who are distance learning will only be permitted to change to in-person instruction or from in-person to Distance Learning at the start of a new quarter. The only exception to this would be students who are required to quarantine due to COVID-19 exposure or diagnosis.

Students in distance learning will adhere to the Dawson-Boyd Public Schools Handbooks and Policies.

Schedules During Option 2 Distance Learning:

- **Grades K-6** Teachers will provide a schedule for when students must be logged in to Zoom/Google Meet to receive instruction. Times will vary throughout the day and vary in length.
- **Grades 7-12** Students will follow their course schedule as if they were attending in person. They will be expected to participate in each class via a streamlined platform. For hands-on classes (for example Phy Ed) the teacher will assign work individually as needed. *Some electives may not be available via Family Choice Distance Learning*

Attendance During Option 2 Distance Learning:

- For grades, K-12 attendance will be recorded during **ALL** assigned live instruction. Failure to attend a live session will result in an unexcused absence.



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- Parents are asked to let the school know by 8:00 AM if a student is ill and won't be able to log in live.
- Dawson-Boyd Public Schools Attendance Policies will be followed. See the Elementary or Secondary Handbook for more information.

Elementary Assessments and Grading

All Elementary Students are required to take the DIBELS NEXT & STAR Early Learning, Reading, and/or Math Assessments. Families who choose distance learning will have to schedule a time for the student to come into the school building and complete these assessments. They will work in a private room with only one staff member present. The office will be sanitized before the student arrives. Students and staff will wear protective equipment (a mask), and there will be a plexiglass divider available.

Secondary Assessments and Grading

- Assessments and grading will be consistent for all students if they are in person or distance learning.
- Academic eligibility policy will be followed, whether in-person or distance learning.
- Assessments will be completed at the same time as their peers in school.

Support Services during Family Choice Distance Learning

Special Education

Special education services and support are included with the Family Choice - Distance Learning Plan. Each special education teacher will work with their families to create an Individual Distance Learning Plan that will support the student while Distance Learning is active. When students return to the school building, special education services will return to match the original Individualized Education Plan.

Teachers will provide direct minutes, and supporting work will be sent home based on student needs. Paraprofessionals will still be available to assist students throughout the day.

Questions on special education or services can be directed to the respective building principals who will contact the case manager.

English Language Learners (ELL Programming)

EL students get core instruction from the classroom and content teachers. The EL teacher will hold virtual meetings at least twice a week with all students to provide oral language development. Support will be available to assist teachers in creating accessible distance-learning activities for ELs.

K-12 EL

The four domains of language will be represented within the activities assigned to students for independent work.



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Students will **listen to**, **read**, **speak** and **write** about e-books on RAZ Kids, Tumblebooks, and other platforms.

Contact Catalina Worden with any questions you may have - cworden@dwby.k12.mn.us.

Counseling/Mental Health

School counseling and mental health services will be included in Dawson-Boyd's Distance Learning Plan. Staff will be available to help with social, emotional, mental health, and academic needs during this time.

Pre-K - 6th Grade

Students and parents can contact Darla Swedzinski, School Social Worker

dswedz@dwby.k12.mn.us

320-312-2375

7th - 12th Grade

Students and parents can contact Tiffany Johnson, School Social Worker

tjohnson@dwby.k12.mn.us

320-312-2376

24 Hour Mental health Crisis information:

1. Woodland Center Mobile Crisis Response 1-800-432-8781
2. Crisis Text Line 741741
3. National Suicide Hotline 1-800-273-8255

Title 1 - If you opt to distance learn, these services will not be available.

Parents and students will be contacted through any of these communication platforms: phone, USPS, school delivery, email, Google Classroom, SeeSaw, and Google Meet/Zoom.

Contact Information

The COVID-19 Task Force welcomes input from our families. Please contact David Hansen, Superintendent of Schools, or Leah Prestholdt, COVID-19 Coordinator, with any questions or suggestions you may have.

dhansen@dwby.k12.mn.us Superintendent, David Hansen

lprestholt@dwby.k12.mn.us COVID-19 Planning Coordinator, Leah Prestholdt

rstotesbery@dwby.k12.mn.us Secondary Principal, Ryan Stotesbery



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ahiedeman@dwby.k12.mn.us Elementary Principal, Amy Hiedeman